



Ref: GLOBAL/RC-LC/7852-09
Date: 14th July 2009

To,
All The Learning Centre Heads
Punjab Technical University,
U.P. & Uttarakhand.

Sub: Practical Examination & Examination Centres for the session Sep. 2009.

Dear Sir/Madam,

We are directed to inform you that Sep-2009 Examinations (Theory) are proposed to be commenced from 1st of Sep.2009. All the Learning Centre Heads are requested to conduct their Practical Examinations between 16th August 2009 to 22nd August 2009. You are therefore suggested to submit us the following:

1. **Bio-Data of Practical Examiners for prior approval of the University:** The LC has to send the names of practical Internal & External examiners in the format available on our website duly signed and stamped on the letter head of LC positively by 21st July 2009 by Courier and Scanned copy of the same to email: exams@globaledu.org.in. The detailed Bio-Data duly signed by Internal & External examiners can be sent to us by courier to our Lucknow Office address.
2. **Request for Examination Centre:** On the letter head of concerned College/School stating that the concerned College/School is ready to conduct the theory examination of Punjab Technical University within their campus as per the norms and guidelines of the university. The theory examinations are commencing from 1st of Sep.2009. This letter must reach us by Fax to our above mentioned Fax Number positively by 21st July 2009 and a copy of the same must be posted to us by courier. If this request of Examination Centre is not received within the stipulated time, your exam centre would be clubbed with the nearby city examination centre.
3. The practical examinations conducted by examiners not approved by competent authority of the university, shall not be considered and consequences of such action shall solely rest with the Learning Centre.

All the internal / sessional awards must be checked before it is forwarded to the Regional Centre.

For Regional Centre

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(Atul Srivastava)
Regional Head,
Punjab Technical University,
U.P. & Uttarakhand